



**PAPERLINE**

*Since 1992*

# COMPANY PROFILE 2024

Our company is a leading dealer and supplier of stationery, office supplies, computers and accessories all around Sri Lanka. We thrive to bring you the best quality products for a reasonable price.

*Your choice is our priority.*

 **EMAIL**

paperline1@gmail.com  
paperline3@gmail.com

 **TELEPHONE**

+94 81 222 5728  
+94 81 220 5791

 **LOCATION**

No.14, Cross Street,  
Kandy

# OUR VISION

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To provide branded and high-quality goods for affordable prices.

# OUR MISSION

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We strive to provide our customers with the broadest range of products, superior quality of service, and the most competitive prices.

# OUR BEST SERVICES

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- 1** Supplying high-quality goods to firms, Sri Lankan government institutions and departments, statutory boards, and corporations.
- 2** Engaging in wholesale and retail B2C model to provide customers across Sri Lanka with affordable goods.
- 3** Providing reliable after-sales services to meet customer satisfaction of all our customers, including organizations and individuals.

# OUR OPERATIONAL VENTURES

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## **Paperline Trading (Pvt) Ltd.**

Stationery Wholesale and Retail Shop  
Luxury Vehicle Rental Service

## **Paperline Super (Pvt) Ltd.**

Stationery Shopping Centre

## **Paperline Office Equipment (Pvt) Ltd.**

Computers and Electrical Equipment Wholesale and Retail Shop

# OUR ACHIEVEMENTS

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- ☆ Metropolitan Partner Awards - Regional Recognition Award 2024
- ☆ Metropolitan Partner Awards - Second Runner Up for Canon Consumables 2024
- ☆ Debug - Best Partner Kandy Region 2024
- ☆ Asus - Gold Partner 2024
- ☆ Kaspersky Lab - Authorized Partner of Sri Lanka 2024
- ☆ Softlogic Partner Awards - Second Place in Central Province (2022-2023)
- ☆ Epson - Best Channel Partner for Highest Sales Consumables 2017
- ☆ HP - Amplify Synergy Retail Partner - Silver
- ☆ ProMate - Platinum Circle - Priority Partner

# OUR CORPORATE ALLIANCES

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Authorized Distributor for John Keells Office Automation (Pvt) Ltd.

Authorized Dealer of Specsoft Lanka (Pvt) Ltd.

Authorized Dealer of Abans PLC.

Authorized Dealer of Softlogic Computers (Pvt) Ltd.

Authorized Dealer of Metropolitan Office (Pvt) Ltd.

Authorized Dealer of Singer Sri Lanka PLC.

Authorized Dealer for Double A Products under Rio Marketing (Pvt) Ltd.

Authorized Re-Seller of Gestetner Group product portfolio.

Authorized Re-Seller of LENOVO Consumer and Commercial Equipment.

Authorized Re-Seller of Metropolitan Computers (Pvt) Ltd.

Authorized Re-Seller of Asus in Sri Lanka.

Authorized Re-Seller of Dell in Sri Lanka.

Authorized Re-Seller of HP in Sri Lanka.

Authorized Re-Seller of ASTA in Sri Lanka.

Authorized Gold Value-Added Solutions Partner of IT Gallery Computers (Pvt) Ltd.

# OUR TEAM

Our team consists of knowledgeable and skilful personnel who continuously strive to provide their best to the company and its customers. We offer the best services with the wealth of experience gained from decades of presence in the world of trading, wholesale and retail.

Chairman / Managing Director  
**Mr. M.P.Jayatissa**



## Board of Directors

Ms. P.Jayatissa  
Mr. C.V.Jayatissa

### Accounting & Finance

Chief Financial Officer  
Ms.T.A.K.G.Thenuwara

Accountant  
Ms.R.K.H.Liyanage

Accounts Assistants  
Ms.T.B.A.Samaranayake  
Ms.A.S.S.Salgadu

### Sales and Marketing

General Manager  
Mr.LD.N.Liyanage

Manager - IT  
Mr.C.G.Walter

Manager - Marketing  
Mr.S.D.E.C.Dharmapriya

Assistant Manager  
Mr.A.Doranegama

Sales Support Team  
50 Members

### Human Resources

HR Executive  
Ms.T.A.K.G.Thenuwara

HR Support  
Ms.R.K.H.Liyanage  
Ms.M.M.Bopage  
Ms.G.R.P.Silva

### Operations Management

Operations Executive  
Ms.M.M.Bopage

Operations Support  
Team  
Ms.M.G.G.C.M.Wijesena  
Ms.J.D.R.A.Ranasinghe  
Ms.W.M.N.Prabhashvi  
Mr.K.G.S.S.Jayathilaka  
Mr.A.T.Senavirathna

### IT and Technical Support

Technical Executive  
Mr.C.G.Walter

Technical Support  
Team  
Mr.Chanaka Nanayakkara  
Mr.R.H.Warnasooriya  
Mr.M.G.K.D.Bandara  
Mr.U.S.D.T.Dilshan  
Mr.L.K.G.T.Buddhika

### Warehouse Management

Warehouse Manager  
Ms.G.R.P.Silva

Warehouse Assistant  
Ms.W.M.D.D.T.Wijerathne  
Mr.K.S.S.Kumara

Delivery Team  
20 Members

# OUR GROWTH

Founded in 1992, our company was first known as Paperline Suppliers. However, after marking our place in the sector, we took a step further to become **Paperline Trading (Pvt) Ltd** in October 2007. After almost 30 years of business as dealers and suppliers of high-quality stationery, computers and services, we pride ourselves on the sincere growth we have witnessed so far. To ensure a remarkable journey ahead, we established our official subsidiaries **Paperline Super (Pvt) Ltd.**, and **Paperline Office Equipment (Pvt) Ltd.** on January 2023.

2007



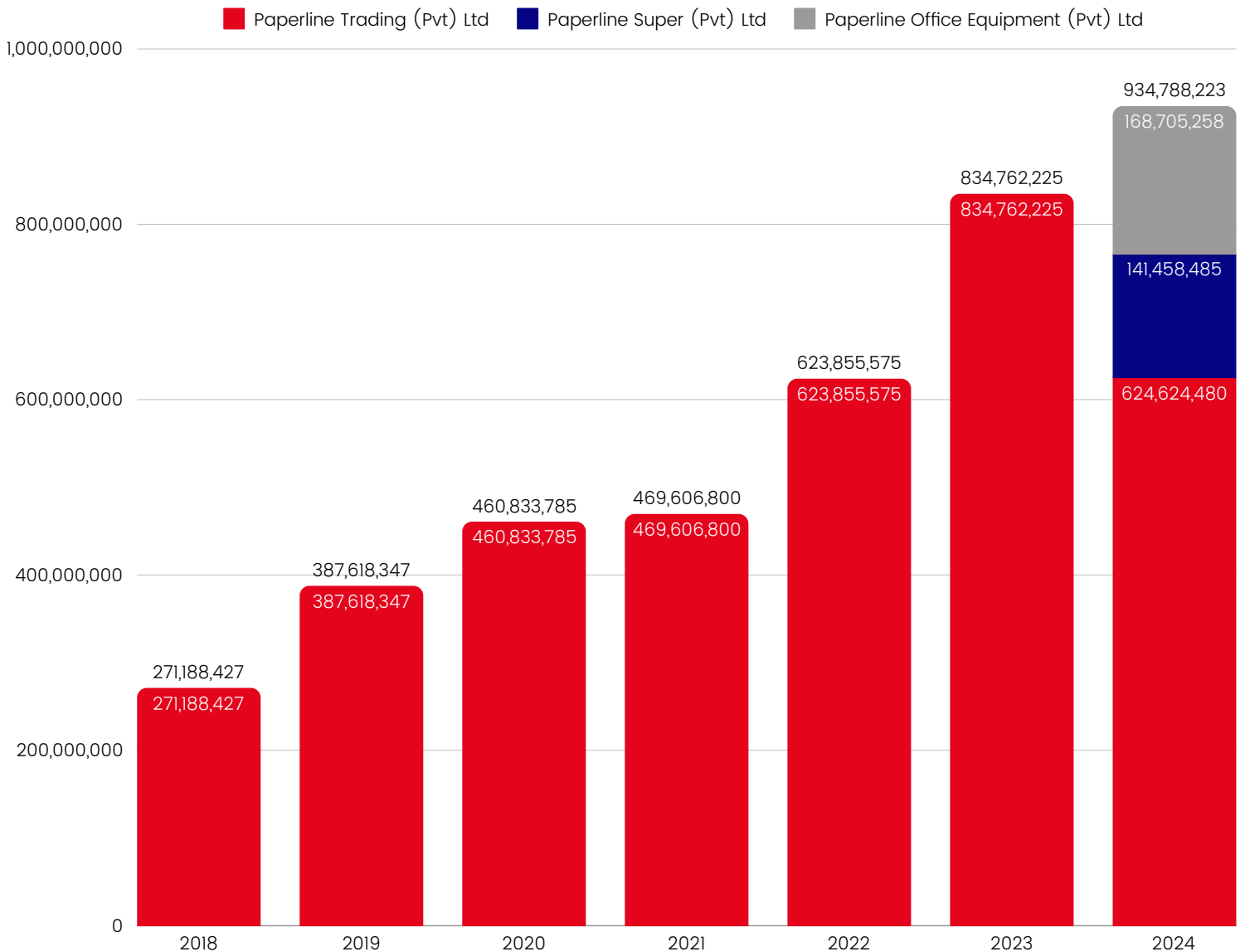
2023

**Registered**

Paperline Trading (Pvt) Ltd.

**Registered**

Paperline Super (Pvt) Ltd.  
Paperline Office Equipment (Pvt) Ltd.



# OUR ASSETS

ASSET TYPE	ASSET DETAILS	PRESENT VALUE (AS OF 2024)
LAND AND BUILDING	No: 5, Cross Steet, Kandy	33,079,796
	No: 14, Cross Steet, Kandy	80,217,211
	No: 26, Bowalawatte, Kandy	69,222,330
Furniture, Equipment and Accessories	Office Equipment	1,225,437
	Telephone Units	61,978
	Computer and Accessories	2,901,342
	Furniture and Fittings	12,207,554
	Security Camera System	1,164,053
	Billing System	906,530

# OUR ASSETS

ASSET TYPE	ASSET DETAILS	PRESENT VALUE (AS OF 2024)
Vehicles	<b>BUS</b> CP ND 0354	8,200,000
	<b>VAN</b> CP ND 7951	6,500,000
	<b>VAN</b> CP PP 7523	4,000,000
	<b>VAN</b> CP NA 8508	3,500,000
	<b>VAN</b> CP HE 8797	3,500,000
	<b>VAN</b> CP PG 8344	3,000,000
	<b>LORRY</b> NW LM 2311	3,350,000
	<b>LORRY</b> CP LM 9955	5,600,000
	<b>MINI TRUCK</b> CP DAB 3667	1,655,000
	<b>CAR</b> CP CBF 8364	3,722,593
	<b>CAR</b> CP CBF 3617	3,000,000
	<b>CAR</b> CP CBB 9915	3,530,000
	<b>CAR</b> CP CBJ 9749	6,400,000
	<b>BIKE</b> CP UT 0335	150,000
	<b>BIKE</b> CP XP 7415	100,000
	<b>BIKE</b> CP BEC 8266	135,900
<b>SUV</b> CAH 9815	30,000,000	
<b>SUV</b> CP PF 6119	5,236,814	

# OUR MAJOR CLIENTS

Client Type	Client Name
Private Institutions and Companies	<ul style="list-style-type: none"> <li>• Greenhill International.</li> <li>• Emjay International.</li> <li>• Central Engineering Consultancy Bureau – Digana</li> <li>• Noritake Lanka Porcelain (Pvt) Ltd.</li> <li>• MAS Active (Pvt) Ltd.</li> <li>• Seetha Holdings (Pvt) Ltd.</li> <li>• World Vision Lanka</li> <li>• Institute of Chartered Accountants of Sri Lanka</li> <li>• Central Engineering Services (Pvt) Ltd</li> </ul>
Financial Institutions (Banks, Finance Companies, etc.)	<ul style="list-style-type: none"> <li>• Bank Of Ceylon – Kandy , Colombo, Hatton, Dambulla, Manikhinna, etc.</li> <li>• People's Bank – Kandy , Nuwara Eliya, Badulla, etc.</li> <li>• RDB – Kandy, Pilimathalwa, Matale, etc.</li> <li>• Co-Operative Rural Bank – Peradeniya, Menikhinna, Buttala, etc.</li> <li>• MPCS</li> <li>• Sinhaputhra Finance</li> <li>• Senkadagala Finance</li> <li>• CBC Finance</li> <li>• Vallibel Finance PLC</li> <li>• KCC Property Finance</li> <li>• Commercial Credit</li> </ul>
Government Institutions, Departments, Statutory Boards and Corporations	<ul style="list-style-type: none"> <li>• The Parliament of Sri Lanka</li> <li>• Prime Minister's Office</li> <li>• District Secretariat - Kandy, Matale, Polonnaruwa, Kegalle, Nuwara Eliya, Colombo, etc.</li> <li>• Divisional Secretariat - Kandy, Nawalapitiya, Ukuwela, Naula, Nuwara Eliya, Malabe, etc.</li> <li>• Pradeshiya Sabha - Ampitiya, Akurana, Dambulla, Yattawatta, Walapane, Norwood, etc.</li> <li>• National Hospital - Kandy, Colombo</li> <li>• District General Hospital - Polonnaruwa, Matale, Nawalapitiya, Monaragala</li> <li>• General Hospital - Kegalle, Nuwara Eliya, Sri Jayewardenepura</li> <li>• Teaching Hospital - Rathnapura, Peradeniya, Kurunegala, Ragama</li> <li>• Base Hospital - Gampola, Kanthale</li> <li>• National Eye Hospital - Colombo</li> <li>• National Housing Development Authority - Colombo</li> <li>• Provincial General Hospital - Badulla</li> <li>• Ceylon Medical College Council</li> <li>• Sirimawo Bandaranayake Specialized Children's Hospital - Peradeniya</li> <li>• Ministry of Education</li> <li>• Ministry of Health</li> <li>• Ministry of Transport and Highways</li> <li>• Ministry of Industries - Industrial Development Board of Ceylon</li> <li>• Ministry of Plantation Industries - Coconut Cultivation Board</li> <li>• Ministry of Justice, Prison Affairs and Constitutional Reforms</li> <li>• Ministry of Labour and Foreign Employment</li> <li>• Ministry of Wildlife and Forest Resources Conservation</li> <li>• Ministry of Defence - Special Task Force, Police, Navy, Army, Air Force</li> <li>• Ministry of Foreign Affairs</li> <li>• Department of Education - Kandy</li> <li>• Department of Examination - Sri Lanka</li> <li>• Department of Co-operative Development</li> <li>• Department of External Resources</li> <li>• Department of Trade and Investment Policies</li> <li>• Department of Inland Revenue</li> <li>• Zonal Education Office - Kandy, Matale, Nuwara Eliya, Polonnaruwa, Teldeniya, Denuwara, etc.</li> <li>• University - Peradeniya, Rajarata, Sabaragamu, Kuliyaipitiya, Open University</li> <li>• Ceylon Electricity Board - Kandy, Pilimathalawa, Digana, Matale, Kegalle, Nuwara Eliya, Lakvijaya</li> <li>• Ceylon Petroleum Corporation</li> <li>• National Aquatic Resources Research and Development Agency (NARA)</li> <li>• Sri Lanka Transport Board</li> <li>• Mahaweli Authority of Sri Lanka - Moragahakanda, Kothmale, Digana, Bakamuna</li> <li>• Irrigation Department - Kundasale, Hasalaka</li> <li>• Office of the Cabinet of Ministers</li> </ul>
Other	<ul style="list-style-type: none"> <li>• Estates – Nayapana, Cooroodoowatta, Madulkelle, Ferndland, etc.</li> <li>• Hotels – Thilanka, Hunas Falls, Amaya hills, Earls Regent, City Hotel, Earls Regency</li> <li>• Foreign Bureau – Battaramulla</li> </ul>